

## **Table Clinic Program Information for the 2018 AAO Annual Session**

### **Table Clinic Display at Annual Session:**

- Table Clinic set-up will be on Sunday, May 6, 2018 from 8:30am – 9:30am. Check the Pocket Guide for where Table Clinics will be held.
- You must be at your Table Clinic from 9:30am – 11:30am on Sunday, May 6.
- All Table Clinics must be removed by Noon on Sunday, May 6. The AAO is not responsible for items left in the exhibit area after Noon on Sunday, May 6.
- The AAO provides a 18" wide x 72" long x 42" high (46cm wide x 183cm long x 107cm high) table and a 48" high x 96" wide (123cm x 246cm) tack board (corkboard) with tacks at no charge.
- Table Clinic participants are responsible for their own audiovisual equipment and support.

### **Table Clinic Thank You Letter:**

- A thank you letter will be given at the check-in table for Table Clinics on Sunday, May 6. The thank you letter is given to the main author of the Table Clinic.

### **Table Clinic Listing:**

- As stated in the Invitation to Participate and the online application:

For all published listings of Table Clinics, the main author's first name and surname (family name) will be listed. If there is only one co-author, then their first name and surname will be listed after the main author. If there are two or more co-authors, then their names will not be listed and the listing will be the main author followed by "et al." All co-authors should be listed on the Poster for the Table Clinic.

### **Certificate of Attendance:**

- A Certificate of Attendance at Annual Session will be available OnSite only.
- The certificate will be available at the Registration desk.
- The certificate is only available for international attendees.

### **Certificate of Participation in Table Clinic Program at Annual Session:**

- No Certificate of Participation is given for participating in the Table Clinic program – only a thank you letter is given. See section titled Table Clinic Thank You Letter above.