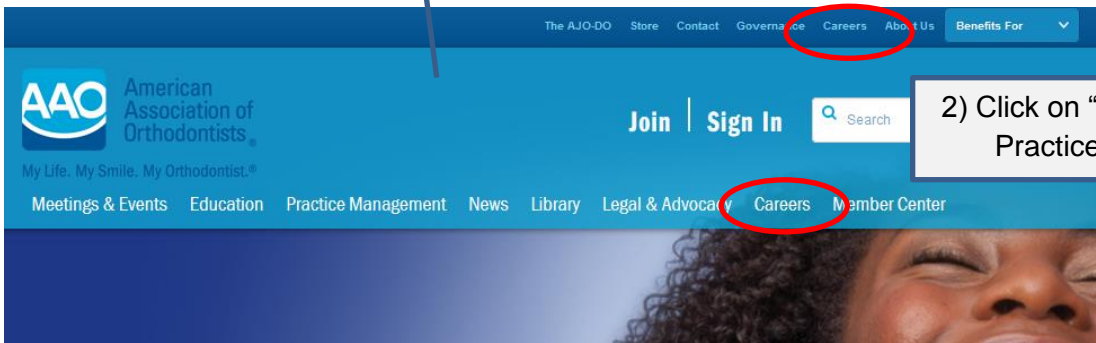


Updating an Opportunity

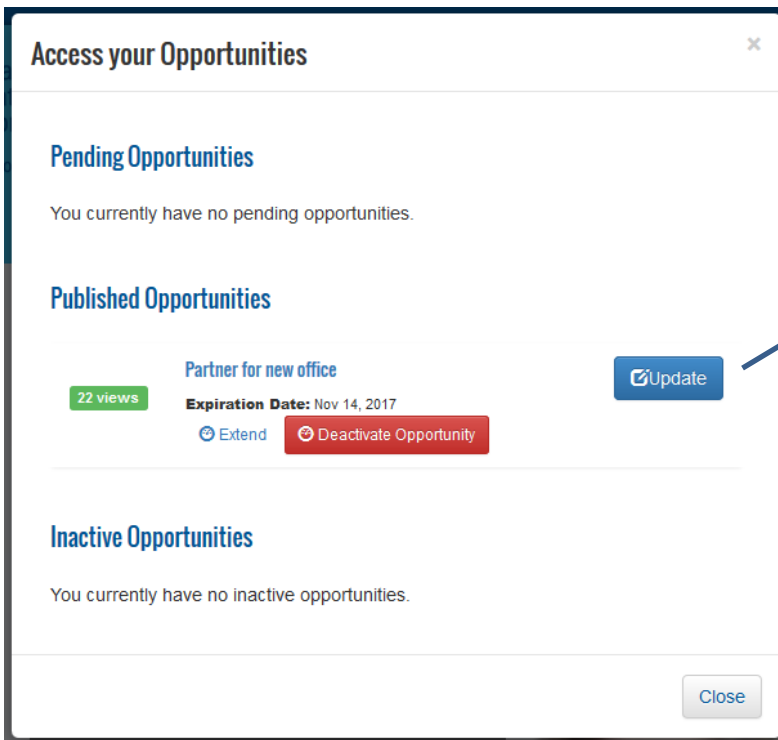
1) Make sure you are logged into the [AAO website](#).



2) Click on "Careers" to access Practice Opportunities.



3) Click on "Access Your Opportunities" to review all of your previously-listed opportunities.



4) Click on "Update" to open the opportunity form.

Updating an Opportunity

5) Make changes to the form as necessary.

Opportunity Title (e.g., Practice for Sale in New York, Full-Time Associate in Florida): *

Listing Type: *

By choosing confidential, the contact information fields required on this form will not be visible to the seeker. [Click here](#) to view an example.

- Confidential
 Open

Opportunity Availability Date: *

(Start Date)

Date

E.g., 08/17/2017

Opportunity Expiration Date

Opportunities will remain active for 90 days. You will be emailed a reminder 15 days before your opportunity expires.

Opportunity Type: *

- Select a value -

Opportunity Location: *

Alabama
Alaska
Arizona

User Agreement:

I acknowledge, represent and agree as follows: that the AAO makes no judgment or opinion as to the nature, viability or suitability of any practice opportunity offered by, or sought through the AAO's Practice Opportunities and Careers; that all information provided above is true and accurate to the best of my knowledge and belief, and that I will immediately notify the AAO of any information that may hereafter change; that I will not use or divulge any information obtained through the AAO, except as may be expressly agreed to in advance in writing by the AAO and the party supplying such information; that the AAO may utilize all non-personal data (i.e. demographic, practice modality, etc.) supplied by me to evaluate the AAO and other AAO-sponsored programs; that I submit this application in my personal individual capacity solely for the purpose of utilizing the AAO, and not on behalf of any orthodontic, dental, insurance or similar corporate concern; and that I will utilize all information obtained through the AAO solely for my personal and individual use, and not on behalf of any such corporate entity. I further agree to indemnify, save, defend and hold the AAO harmless from any and all liabilities, actions and demands, including reasonable attorneys' fees, arising from my use of the AAO and/or any violation of the foregoing agreements or any misrepresentation set forth herein.

I agree with the above statement. *

Save

6) Click the checkbox to agree to the User Agreement and save.